

CLEVELAND UTILITIES BOARD
Meeting Agenda
Tom Wheeler Training Center
September 24, 2021 – 12:30 p.m.

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

3. INVOCATION – *Mr. Matt Rymer*

4. MANAGER’S UPDATE & ANNOUNCEMENTS

- A. TVPPA Lineman Apprentice Training Completion – Dalton Montgomery & Matt Rymer
- B. New Sign at Valleyhead Substation
- C. Public Power Week – October 3-9
- D. Columbus Day Holiday – Monday, October 11
- E. CU Employee Health Fair – Wednesday, October 13

5. CONSENT AGENDA

- A. Approval of minutes from August 27, 2021
- B. Approval of written Financial, Electric, and Water/Wastewater Division Reports included in board packets.
- C. Approval of a resolution authorizing Cleveland Utilities to direct the TVA FY 22 Pandemic Recovery Credit funds toward CU’s Distribution Automation Project.
- D. Approval of a purchase order to Exceleron in the amount of \$53,546.75 for the prepay and online telephone payment processing fees for the month of August.
- E. Approval of a budgeted purchase order to CMS Utility Services, Inc., in the amount of \$56,150 for an additional pole rack system to be installed at the Harrison Building. These racks will be utilized to store various length poles in a more organized and safe manner. CMS was the only company to submit a bid; however, this is the same company that provided the first pole rack system purchased for the property, and staff recommends the purchase.
- F. Approval of a purchase order to Irby Utilities in the amount of \$64,088 for 12 TripSavers (electronic overcurrent protection devices) manufactured by S&C. CU has had several of these devices in the field for four years. They have proven to reduce the number of permanent power outages and improve reliability in the areas they have been installed. The S&C device is currently the only CU approved manufacturer of these type devices and Irby is the primary distributor for S&C. The equipment is budgeted for FY 22.

- G. Approval of a contract with CSL Services, Inc., in the amount of \$115,500 for long term flow monitoring of 19 flow meters, which includes annual maintenance, data collection and reporting (Flow monitoring is a tool used to help determine where inflow is occurring and if you are eliminating that flow.) CU has been under contract for the last seven (7) years with CSL Services, Inc. Their annual unit prices have remained the same over that period. The monitoring is budgeted for FY 2022 in the amount of \$115,000.
- H. Approval of a contract with LJA Engineering, Inc., in the amount of \$136,500. LJA will provide SRF coordination, map book preparation, plans & specifications, advertising, bidding, construction administration, and a resident project representative as needed for Phase I of the Rehabilitation Project within Basin 64-14A and Sycamore Basin. Phase I estimated cost is \$3.5 million of CU's approved 10 million SRF loan and is budgeted for FY 2021 and FY 2022.
- I. Approval of a contract with Jacobs Engineering Group, Inc., in the amount of \$100,000 for the preparation of a preliminary engineering report associated with water distribution and wastewater collection in the Lauderdale Memorial Highway Area. The report will address providing additional water and wastewater capacity to a proposed industry in the area. Additional task to include examination of potential future water source/supply options. Funding for the study and report is budgeted in the Engineering Water Capital Budget for FY 2022.
- J. Approval of a contract with J.R. Wauford & Company, Consulting Engineers, Inc., in the amount of up to \$85,000 for the preparation of a preliminary engineering report associated with expansion of the Hiwassee River Wastewater Treatment Plant. The expansion would provide additional capacity to new industry as well as non-industrial customers. Funding for the study and report is budgeted in the Engineering Wastewater Capital Budget for FY 2022.

6. NEW BUSINESS

- A. Approval of a purchase order to Don Ledford Automotive Center, Inc., in the amount of \$129,574 for two budgeted 2022 model 1-ton crew pickup trucks with utility beds for the Line Department. As shown on the bid tab sheet, Don Ledford was the sole bidder. Ford provided information with their "no bid" that they could not quote due to unavailability of the product until model year 2023. At the bid opening, the Chevrolet representative informed that Chevrolet had a very limited number of vehicles available that could be allocated for municipal purchase, but the window was rapidly closing and would likely be gone if the order was not placed as quickly as possible. Therefore, this purchase order was signed as an emergency purchase on August 31, in an effort to get the order placed to reserve the units. CU is still uncertain if the order will be fulfilled and is awaiting confirmation from the company representative. If the order is unable to be filled, the purchase order will be voided.

7. OTHER BUSINESS

- A. Future board meeting dates at the TWTC:
 - Friday, October 22, 12:30 p.m.

8. ADJOURN