

**CLEVELAND UTILITIES BOARD**  
**Meeting Agenda**  
**Tom Wheeler Training Center**  
**June 26, 2020 – 12:30 p.m.**

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Pursuant to Governor Lee's Executive Order 34, this meeting will be conducted electronically through teleconference. An audio recording of the meeting will be posted to [www.clevelandutilities.com](http://www.clevelandutilities.com) within two business days. Prior to the meeting, any questions or comments can be submitted to Amy Ensley at [aensley@clevelandutilities.com](mailto:aensley@clevelandutilities.com) or by calling 423-478-9330.

**1. CALL TO ORDER**

**2. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**

**3. INVOCATION**

**4. MANAGER'S UPDATE & ANNOUNCEMENTS**

- A. Independence Day Holiday – Friday, July 3
- B. Achievement of 1,000,000 Safe Hours in Electric and 250,000 in Water/Wastewater
- C. Lobby Modifications Evaluation
- D. Update to Application for Service Process

**5. CONSENT AGENDA**

- A. Approval of minutes from the regular meeting held May 22, 2020.
- B. Approval of written Financial, Electric, Water & Wastewater Division Reports included in board packets.
- C. Approval of the Property and Casualty Insurance renewal for fiscal year 2021 through the Distributors Insurance Company (DIC) Program in the amount of \$1,019,268. DIC is a wholly-owned subsidiary of TVPPA. Arthur J. Gallagher is the program manager.
- D. Approval of a purchase order to ABC Professional Tree Services, Inc. in the amount of \$440,000 for the projected removal and hourly rate costs for the third year of CU's vegetation management program with ABC. These projected expenses are expected to be incurred during the period of July 2020-June 2021 and were estimated using the previous year's invoices. ABC was awarded CU's three-year vegetation management contract in July 2018 and was the lowest overall bid.
- E. Approval of a purchase order to ABC Professional Tree Services, Inc. in the amount of \$180,000 for transmission line right-of-way (ROW) clearing per the contracted rates. ABC will utilize their fecon machine to clear the transmission line ROW and apply herbicide spray to the transmission line ROW and substations to be scheduled in the fall of 2020 and spring of 2021. These rates have already been bid and approved during the contractor selection process at the July 2018 Utility Board Meeting as noted above.

- F. Approval of a purchase order to Irby Utilities in the amount of \$69,500 for 2,000 feet of #500 MCM copper underground 15 kV triplex cable for the Cherokee Gateway Substation. Irby Utilities submitted the lowest bid for this budgeted item.
- G. Approval of a purchase order to Waypoint Business Solutions, LLC, in the amount of \$104,603.44 for equipment for Phase 2 of the Network Upgrade Project. The items are budgeted and being purchased through a State of Tennessee Contract.
- H. Approval of a contract with Jacobs Engineering Group, Inc., in the amount of \$132,193. Jacobs will assist Cleveland Utilities with preparation of a Risk and Resilience Assessment (RRA) and Emergency Response Plan (ERP) in accordance with the regulatory requirements and schedule described in the America's Water Infrastructure Act (AWIA) of 2018. The RRA's replace the vulnerability assessment (VA) previously conducted in accordance with the Public Health Security and Bioterrorism Preparedness and Response Act of 2002. The project must be completed and submitted to the USEPA by June 30, 2021. The project is budgeted for FY 2021.
- I. Approval for Amendment No. 3 of an Agreement for Engineering Services with Consolidated Technologies, Inc., dba CTI Engineers, Inc., in the amount of \$102,060 for bid and award services, construction administration, SRF loan assistance services, geotechnical services, and for resident project representative services. The project is for the installation of a 0.5 million gallon water storage tank to serve the Spring Branch Industrial Park. This project is budgeted for FY 2020 and FY 2021.
- J. Approval for Task Order 10 of a Master Services Agreement with Stantec Consulting Services Inc., in the amount of \$59,200 for detailed design, bidding phase services and construction administration support for the extension of 3,400 lineal feet of 8-inch water line to serve the recently annexed Hensley Road project. The project is budgeted for FY 2021.
- K. Approval of a contract with S&ME, Inc., in the amount of \$86,675 for pump station evaluation, surveying, easement preparation, permitting, design, bidding, and construction administration for the installation of 6,500 lineal feet of 8-inch PVC sewer force main to serve the Spring Branch Industrial Park. This project is budgeted for FY 2021.
- L. Approval of a purchase order with Brenntag Mid-South in the amount of \$286,851.25 for the annual purchase of chlorine gas and sulfur dioxide. Chlorine will be used at the Cleveland Filter Plant, Waterville Springs, and Wastewater Treatment Plant as a disinfectant for both potable water and wastewater. Sulfur dioxide will be used to remove the chlorine at the Wastewater Treatment Plant.
- M. Approval of a purchase order to WESCO Distribution in the amount of \$69,125 for the purchase of 770 water 3.0 pit modules with in-line NICOR connectors and cover lid kits. These items are required for AMR/AMI meter sets and for inventory. The items are sole source and are budgeted for FY 2021.
- N. Approval of a purchase order with Kendall Electric, Inc., in the amount of \$74,250 for the purchase of a new Allen Bradley Motor Control Center (MCC) for the WWTP south blower building. The replacement is due to age of 33 years and a recommendation from MESA for

arc flash issues and a recommendation for replacement. The MCC replacement is sole source and budgeted for FY 2021.

- O. Approval of a purchase order with Hampton Backhoe Service, LLC in the amount of \$402,560 for the installation of 1,467 lineal feet of 12-inch PVC sewer main and 11 manholes. The project replaces an existing 8-inch sewer main along 9th Street and Hardwick Street SE. This project helps address the overflow at Manhole 71-65 and the moratorium we have had for several years. The project is budgeted for FY 2020 and FY2021.

## **6. OTHER BUSINESS**

A. Future board meeting dates:

- Friday, August 7, 12:30 p.m.
- Friday, August 28, 12:30 p.m.
- Friday, September 25, 12:30 p.m.

## **7. ADJOURN**